Action #2: Make sure that the unit is turned up to an audible volume level. If it does seem to be up, you can try to "re-set" the unit by turning it off, waiting about 20 seconds, and then turning it back on.

Action #3: Make sure that the photocells have not been exposed to any liquids and/or direct sunlight.

Problem: The unit plays back the messages, but does not record new messages.

Action #1: Make sure that the batteries are installed according to proper polarity.

Action #2: Make sure that the microphone is not covered up while you are trying to record.

**Problem:** The sound quality of the recordings is not good.

**Action #1:** Make sure that you are recording using a normal speaking volume and your mouth is about 6-8" from the microphone. Speaking loudly will cause the sound to resonate.

**Problem:** The messages are playing erratically.

Action #1: Make sure that the pictures, symbols, items, etc. that you are using are (a) not clear, translucent or white, and (b) that they completely cover the photocell.

#### Care of the Unit:

The Take N' Talks can be wiped clean with any household multi-purpose, nonabrasive cleaner and disinfectant. DO NOT CLEAN THE PHOTOCELLS – WIPE AROUND THEM!

Do not use abrasive cleaners, as they will scratch the surface of the unit.

Do not submerge the unit, as it will damage the electrical components.

# Seven Message Take N' Talk Go! Board #3356 & 3358 (Black)

## **USER'S GUIDE**



### Learning through actions...

That is what our Take N' Talk devices strive to achieve. This model allows you to record seven 35-second messages. You play the messages back by removing or placing one of the 3" x 3" icon frames. We have moved all controls to the side of the device making it easier to record your messages. The pocket on the front of the unit can be used for storage. #3356 comes with 7 yellow icon holders, #3358 comes with 7 black icon holders. Wall mounting hardware is included. Pictures not included. Size:  $29\frac{1}{2}$ "L x  $5\frac{1}{4}$ "W x 3"H. Requires 4AA Batteries. Weight:  $2\frac{1}{4}$  lbs.

#### **Operation:**

- 1. Carefully turn unit to face the control panel side and remove the small screws from the battery compartments. Slide the battery compartment covers off. Observing proper polarity, install four AA batteries (Not included) into the holders. Use alkaline batteries only (e.g. Duracell or Energizer brand). Do not use rechargeable batteries or any other type of batteries because they supply lower voltage and the unit will not perform properly. Never mix old and new batteries together or different brands or types together. Replace the battery compartment covers and screws.
- 2. Turn the unit on by turning the ON/OFF/VOLUME knob clockwise. It will click into the on position. Make sure to turn it to an audible volume level.
- 3. You may hear some of the "test recordings." This is all right. It is due to the light hitting the photocells. Do not worry.
- 4. It is very important that the photocells (the small dot in the middle of each compartment) be covered while trying to record. Place your icon frames to cover all photocells during recording.
- 5. To record, simply press and hold the "RECORD" button (labeled "REC") while simultaneously holding down one of the black buttons next to it. While continuing to hold the buttons down, speak your message. You should speak in a normal volume with your mouth approximately 6-8 inches from the microphone (the small black felt-like circle). Release both buttons when you finish recording. Record the remaining buttons in the same manner. You have 37 seconds for each recording so plan accordingly.

- 6. Once you have finished recording, turn the unit to face you. Now place your pictures, symbols, objects, etc. into the icon frames. There are Velcro attachment sites provided with the two wall mounted models.
- 7. When you remove the picture, symbol, item, etc., your message will play back to you. If you remove more than one item at a time, the first photocell exposed to light will be the only one that plays.
- 8. You can then place the icon frame back in its location if you choose.
- 9. The unit will retain recorded information indefinitely. Previously stored information will be erased only when a new recording is performed.
- 10. Playback volume can be adjusted using the "ON/OFF/VOLUME" control knob (black knob).

#### **Important Notes:**

- The memory of this unit is capable of holding up to a total of 259 seconds of speech information. This allows for 37 seconds per square. Please plan accordingly.
- Subdued/dim lighting may cause erratic operation. Normal room lighting is best. DO NOT leave in direct sunlight, as this will irreversibly damage the photocells and void out your warranty.
- Please take caution not to spill anything on the photocells, or expose the photocells to any liquid. When cleaning the unit, wipe around the photocells but do not actually wipe it.
- Do not put excessive pressure on the "REC" button or any of the black buttons.

#### Troubleshooting:

Problem: The unit fails to operate, or operates incorrectly.

Action **#1**: Make sure that you are using fresh alkaline batteries and that they are installed according to proper battery polarity.