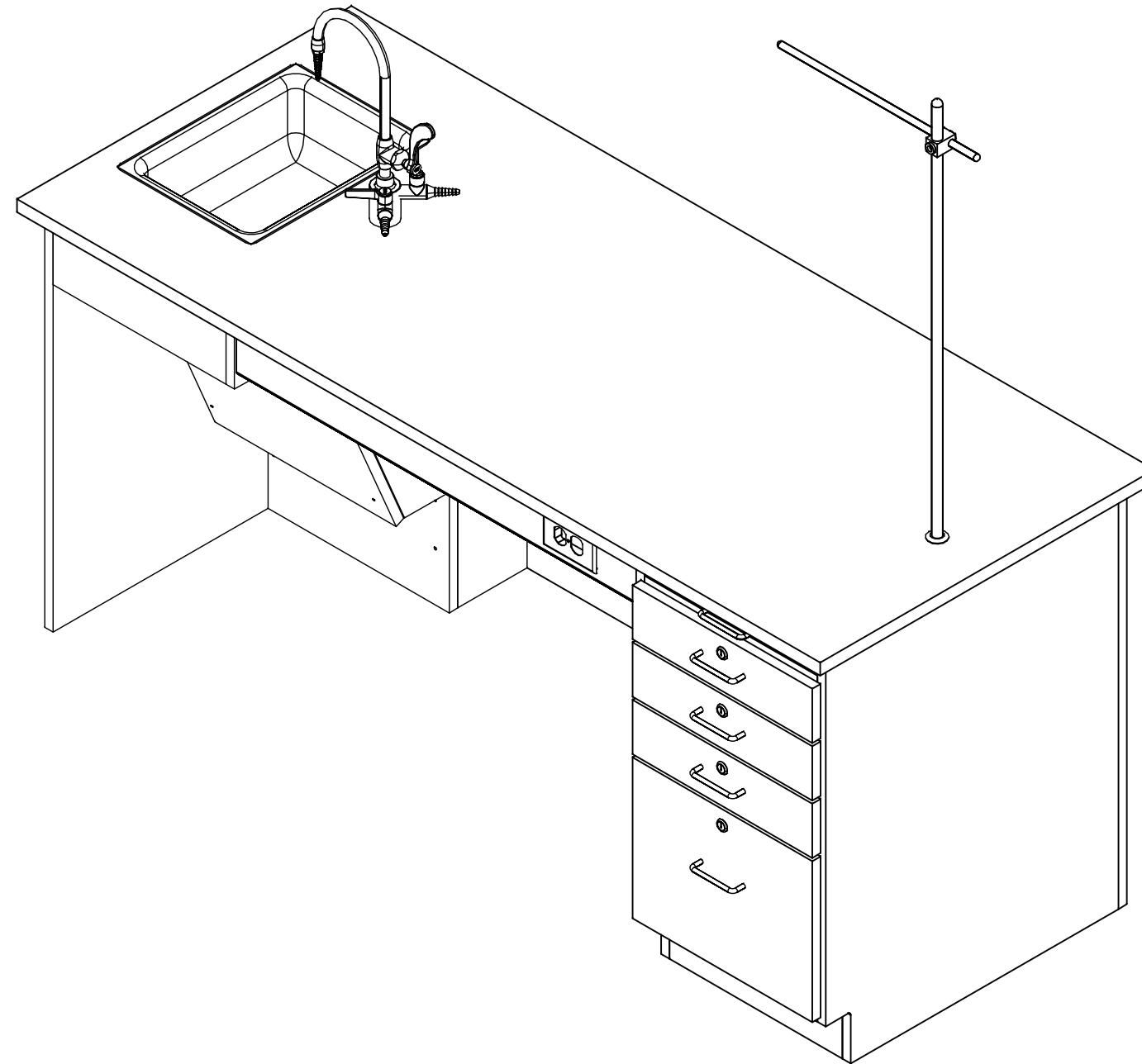


# ADA INSTRUCTOR DESK

1214-L-ADA, 1214-R-ADA, 1216-L-ADA & 1216-R-ADA SERIES  
ASSEMBLY INSTRUCTIONS



**NOTE:**

1. MODEL VIEWS MAY NOT REPRESENT EXACT MODEL PURCHASED

REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-

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TITLE:  
ADA INSTRUCTOR DESK  
ASSEMBLY INSTRUCTIONS

DRAWING NUMBER: <b>ADA INSTRUCTOR DESK</b>	SCALE: NTS	SHEET: 1 OF 14	REVISION: REV C
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# TOOLS REQUIRED

CONTACT CEMENT
SCREW DRIVER
C-CLAMPS
SHIM STOCK (IF NEEDED)

# ASSEMBLY COMPONENTS

ITEMS INCLUDED	PART #	PART DESCRIPTION	QTY
TOP	VARIES	TOP, (STYLE VARIES), 1.00X30X72,BLK,FIXT	1
CABINET	N/A	INSTR82L OR INSTR82R - 17"W X 32.50"H X 26.25"D	1
CABINET	N/A	B26 - 17"W X 32.50"H X 26.25"D	1
BACK PANEL	N/A	70"W X 32.50"H X 0.75"D	1
APRON	N/A	0.81"THK X 4.50"W X 36"L	1
SCREWS - BACK PANEL	100478	SCREW,#8X1 ¼ SQ. WASHER FLAT HEAD	12
L BRACKET	100355	BRACKET, RAIL 1.25X1.25X4.25	2
SCREWS - L BRACKET	100649	SCREW,#8X¾ PHIL TRUSS HEAD SMS	8
SILICONE	100711	SILICONE,SEALANT,CLEAR	1
RUBBER BASE MOLDING	100283	RUBBER BASE MOLDING (SOLD BY FOOT)	20
STAINLESS STEEL CORNERS	100057	CORNER-STAINLESS STEEL, BASE	10
SCREWS - BASE	100064	SCREW,#6X½ PTH SMS SS SCREW	40
ELECTRICAL BOX	100033	ELECTRICAL BOX 3.00X2X2.5 DEEP	1
ELECTRICAL OUTLET	100034	ELEC,OUTLET,GFI,20A 125V, BLK	1
FIXTURE - FAUCET	223575	FIXTURE,L65-DIV-BH-WSA(MULTI-SERVICE)	1
FIXTURE - SINK	100693	SINK,EPOXY LADA 5,BLK	1
FIXTURE - SINK TRAP	100056	SINK TRAP,PLASTIC ADJUSTABLE	1
FIXTURE - SINK OUTLET/STRAINER	254047	SINK OUTLET TAIL PIECE/INTEGRAL STRAINER,BLK	1

**NOTE:**

- TOPS ARE EITHER PHENOLIC OR EPOXY.
- CABINETS VARY WITH STYLE OF INSTRUCTOR'S DESK PURCHASED.
  - EX. 1210-L-ADA OR 1210-R-ADA


REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
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 CABINET SQUARENESS = ± .0625

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TITLE:  
**ADA INSTRUCTOR DESK  
 TOOLS AND ASSEMBLY COMPONENTS**

DRAWING NUMBER: ADA INSTRUCTOR DESK SCALE: NTS SHEET: 2 OF 14 REVISION: REV C

# ASSEMBLY COMPONENTS


ITEMS INCLUDED	PART #	PART DESCRIPTION	QTY
ROD SOCKET	206505	ROD SOCKET ASSY, SOCKET, WASHER, NUT	2
CROSSBAR	100005	ROD, CROSSBAR 3/4 DIA. X 18 L	1
UPRIGHT	100004	ROD, UPRIGHT 3/4 DIA. X 36 L	2
CLAMP	100002	ROD CLAMP 3/4 X 3/4 ASSY	2

**NOTE:**

1. TOPS ARE EITHER PHENOLIC OR EPOXY.
2. CABINETS VARY WITH STYLE OF INSTRUCTOR'S DESK PURCHASED.
  - 2.1. EX. 1210-L-ADA OR 1210-R-ADA

REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
REVISION LEVEL				

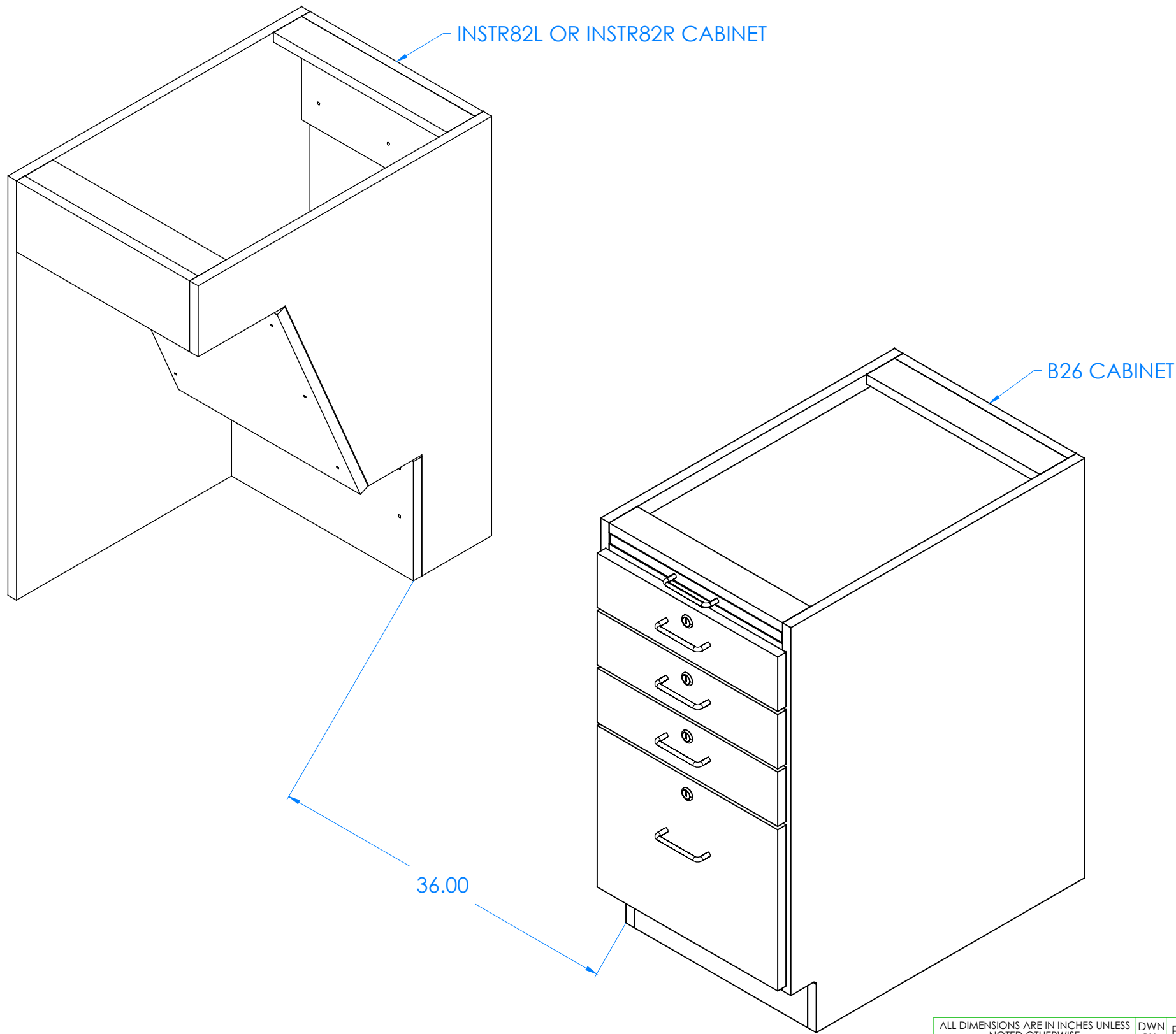
<p>ALL DIMENSIONS ARE IN INCHES UNLESS NOTED OTHERWISE</p> <p>DECIMALS: .X = ± .030                  .XX = ± .020                  .XXX = ± .010</p> <p>ANGLES: = ± 1°                  CABINET SQUARENESS = ± .0625</p>	DWN BY: EMR APR BY: APR BY:	DATE DWN: 11/14/16 DATE APR: DATE APR:
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TITLE:  
**ADA INSTRUCTOR DESK TOOLS AND ASSEMBLY COMPONENTS**

DRAWING NUMBER:	SCALE:	SHEET:	REVISION:
<b>ADA INSTRUCTOR DESK</b>	NTS	3 OF 14	REV C



### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
1	CABINET	N/A
1	CABINET	N/A

**STEP 1:**

- a. POSITION THE TWO CABINETS IN DESIRED LOCATION.
- b. PLACE ADA CABINET OVER UTILITY HOOKUPS.
- c. LEAVE ENOUGH ROOM IN BETWEEN CABINETS FOR APRON.
- d. LEVEL CABINETS.
- e. ATTACH TO FLOOR.

**NOTE:**

1.

REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
REVISION LEVEL				

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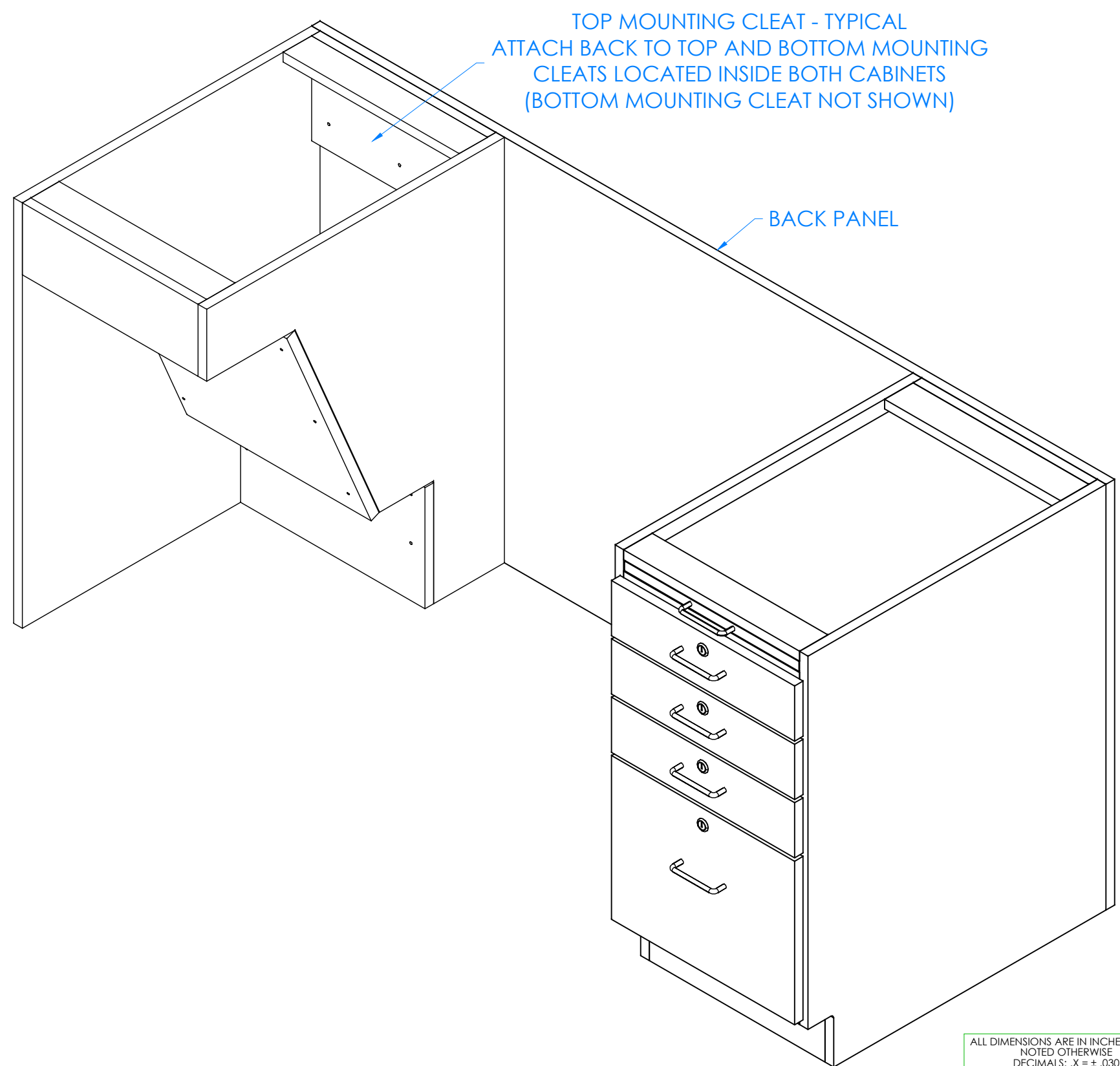
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TITLE:  
**ADA INSTRUCTOR DESK  
 ASSEMBLY INSTRUCTIONS**

DRAWING NUMBER:	SCALE:	SHEET:	REVISION:
<b>ADA INSTRUCTOR DESK</b>	NTS	4 OF 13	REV C



### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
1	BACK PANEL	N/A
12	SCREWS - BACK PANEL	100478

STEP 2:

- a. ATTACH BACK PANEL TO BACK OF CABINETS USING PROVIDED HARDWARE LISTED ABOVE.
- b. SCREW INTO TOP AND BOTTOM MOUNTING CLEATS LOCATED INSIDE BOTH CABINETS.
- c. MAKE SURE BACK PANEL IS FLUSH WITH OUTSIDE EDGES OF CABINETS.

NOTE:

1.

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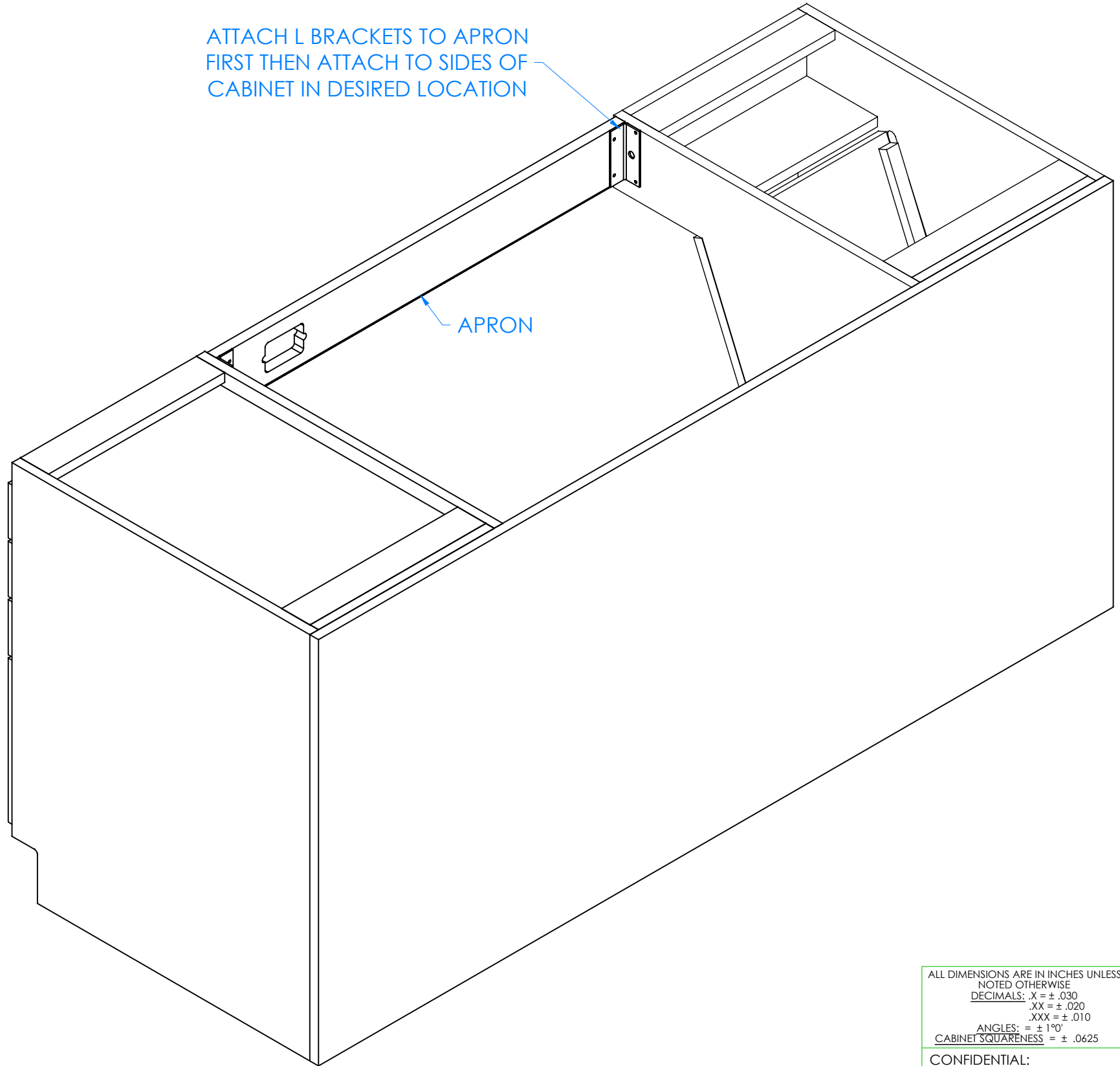
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**ADA INSTRUCTOR DESK  
ASSEMBLY INSTRUCTIONS**

REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-

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DRAWING NUMBER: <b>ADA INSTRUCTOR DESK</b>	SCALE: NTS	SHEET: 5 OF 14	REVISION: REV C
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ATTACH L BRACKETS TO APRON  
FIRST THEN ATTACH TO SIDES OF  
CABINET IN DESIRED LOCATION

APRON

BACK SIDE OF INSTRUCTOR'S DESK

### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
1	APRON	N/A
2	L BRACKET	100355
8	SCREWS - L BRACKET	100649

STEP 3:

- a. ATTACH L BRACKETS TO APRON USING PROVIDED HARDWARE LISTED ABOVE.
- b. MAKE SURE BRACKETS ARE FLUSH WITH TOP EDGE OF APRON.
- c. MOUNT APRON TO SIDES OF BOTH CABINETS IN DESIRED LOCATION WITH REMAINING SCREWS.

NOTE:

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A	CREATED DRAWING	11/14/16	EMR	-

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ADA INSTRUCTOR DESK	NTS	6 OF 14	REV C

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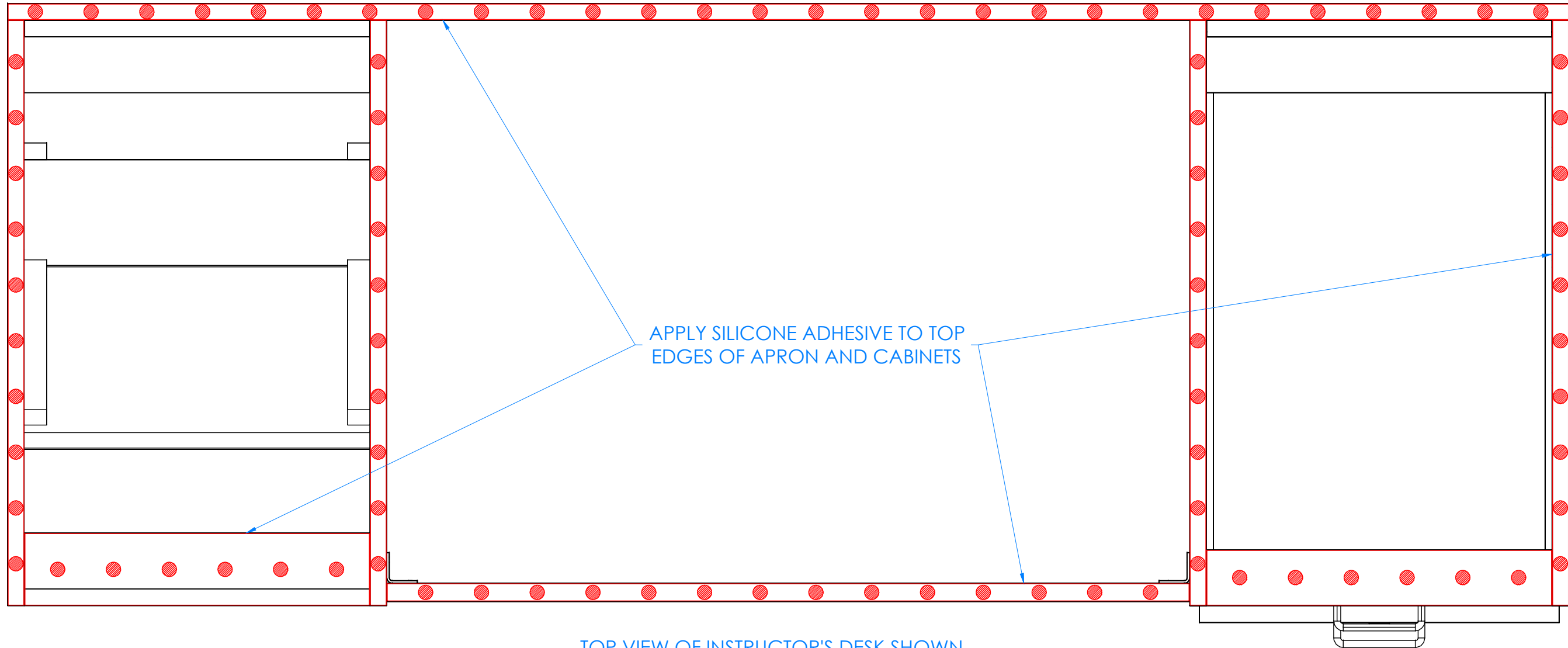


STEP 4:

- a. APPLY SILICONE ADHESIVE TO TOP EDGES OF CABINETS AND APRON.
- b. APPLY SILICONE ADHESIVE IN DOT PATTERN LIKE SHOWN BELOW FOR BEST RESULTS.
- c. PLACE TOP ON UNIT WITH PROPER OVERHANG (1" OVERHANG ON SIDES AND 1.50" ON FRONT AND BACK).
- d. CLAMP ON TOP TO TOP RAILS OF CABINETS AND APRON TO REMOVE ANY WARP USING SHIMS AND C-CLAMPS, IF NEEDED, WHEN ALIGNING THE TOP (DO THIS BEFORE ADHESIVE ON EDGES SETS UP).
- e. LET CURE FOR 6-12 HOURS.

**HARDWARE REQUIRED FOR STEP**

QTY	DESCRIPTION	PART NUMBER
1	TOP	VARIABLES
1	SILICONE	100711



TOP VIEW OF INSTRUCTOR'S DESK SHOWN

NOTE:

1.

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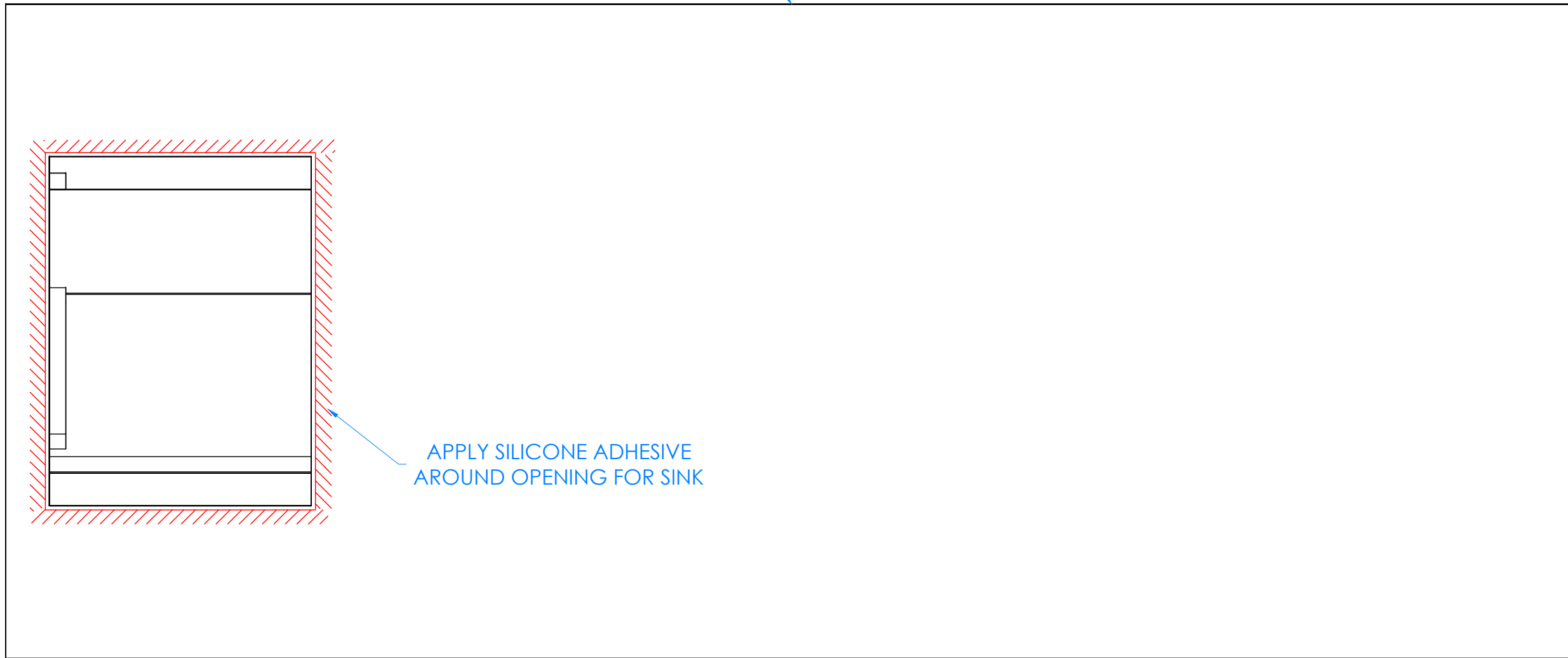
STEP 5:

- a. IF YOU DON'T HAVE A UNIT WITH A SINK, SKIP TO STEP 6.
- b. APPLY SILICONE ADHESIVE TO THE SINK OPENING ON TOP.
- c. LOWER SINK INTO OPENING.
- d. WIPE OFF ANY EXCESS CAULK AND ALLOW TO SET.
- e. LET CURE FOR 6-12 HOURS.

**HARDWARE REQUIRED FOR STEP**

QTY	DESCRIPTION	PART NUMBER
1	FIXTURE - SINK	100693
1	SILICONE	100711

TOP



APPLY SILICONE ADHESIVE  
AROUND OPENING FOR SINK

TOP VIEW OF INSTRUCTOR'S DESK SHOWN

NOTE:

1.

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CABINET SQUARENESS = ± .0625				



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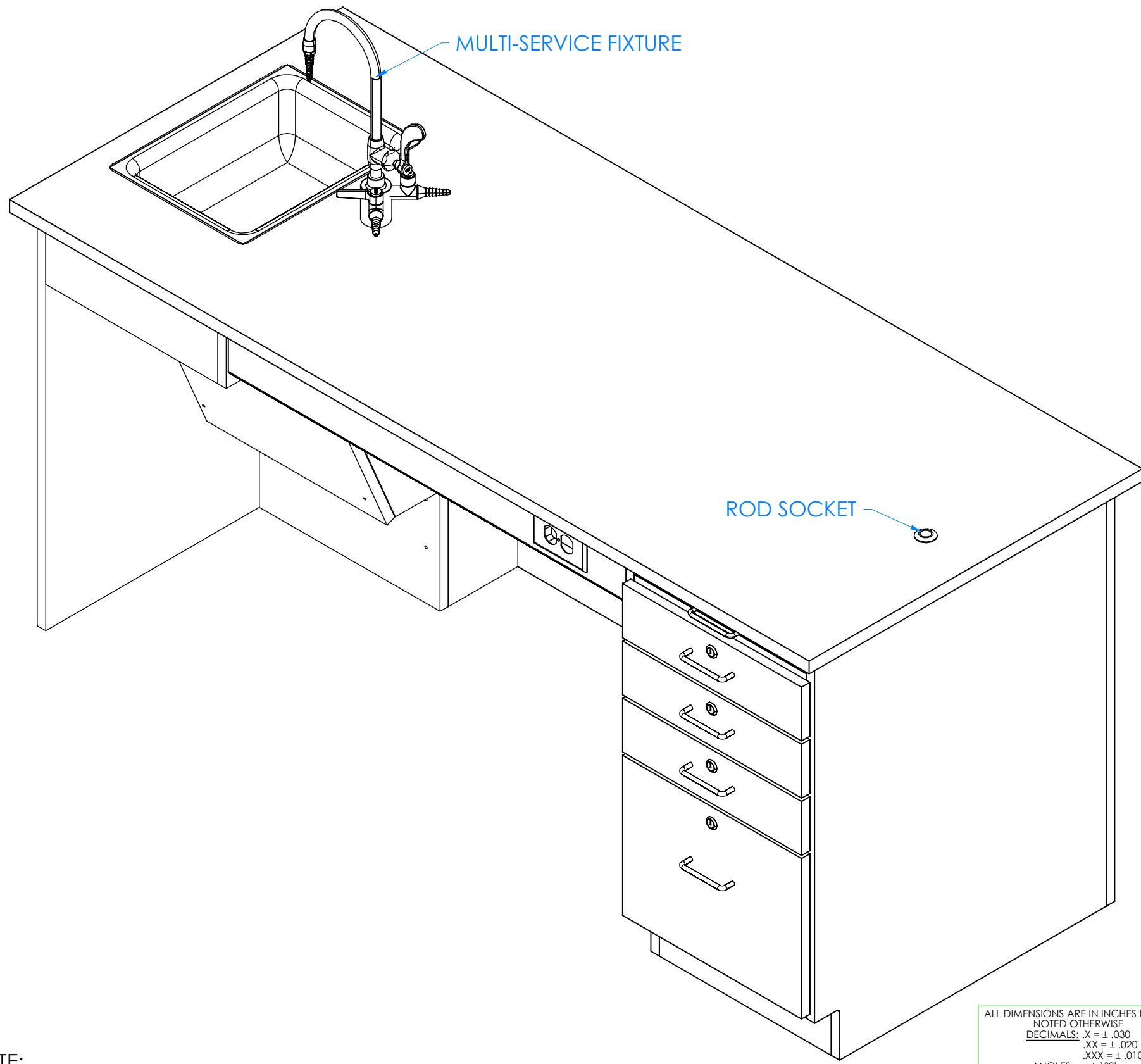
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ADA INSTRUCTOR DESK	NTS	8 OF 14	REV C

REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
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### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
1	FIXTURE - FAUCET	223575
1	FIXTURE - SINK TRAP	100056
1	FIXTURE - SINK OUTLET/STRAINER	254047
2	ROD SOCKET	206505

**STEP 6:**

- a. IF YOU DON'T HAVE A UNIT WITH FIXTURES, SKIP TO STEP 10.
- b. INSTALL MULTI-SERVICE FIXTURE IN THE HOLE PROVIDED ON TOP.
- c. INSERT ROD SOCKET INTO PRE-DRILLED HOLE IN TOP.

**NOTE:**

- 1. ALL WATER, ELECTRICAL, AND GAS CONNECTIONS SHOULD BE PERFORMED BY A TRAINED PROFESSIONAL PER LOCAL CODE.


REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-

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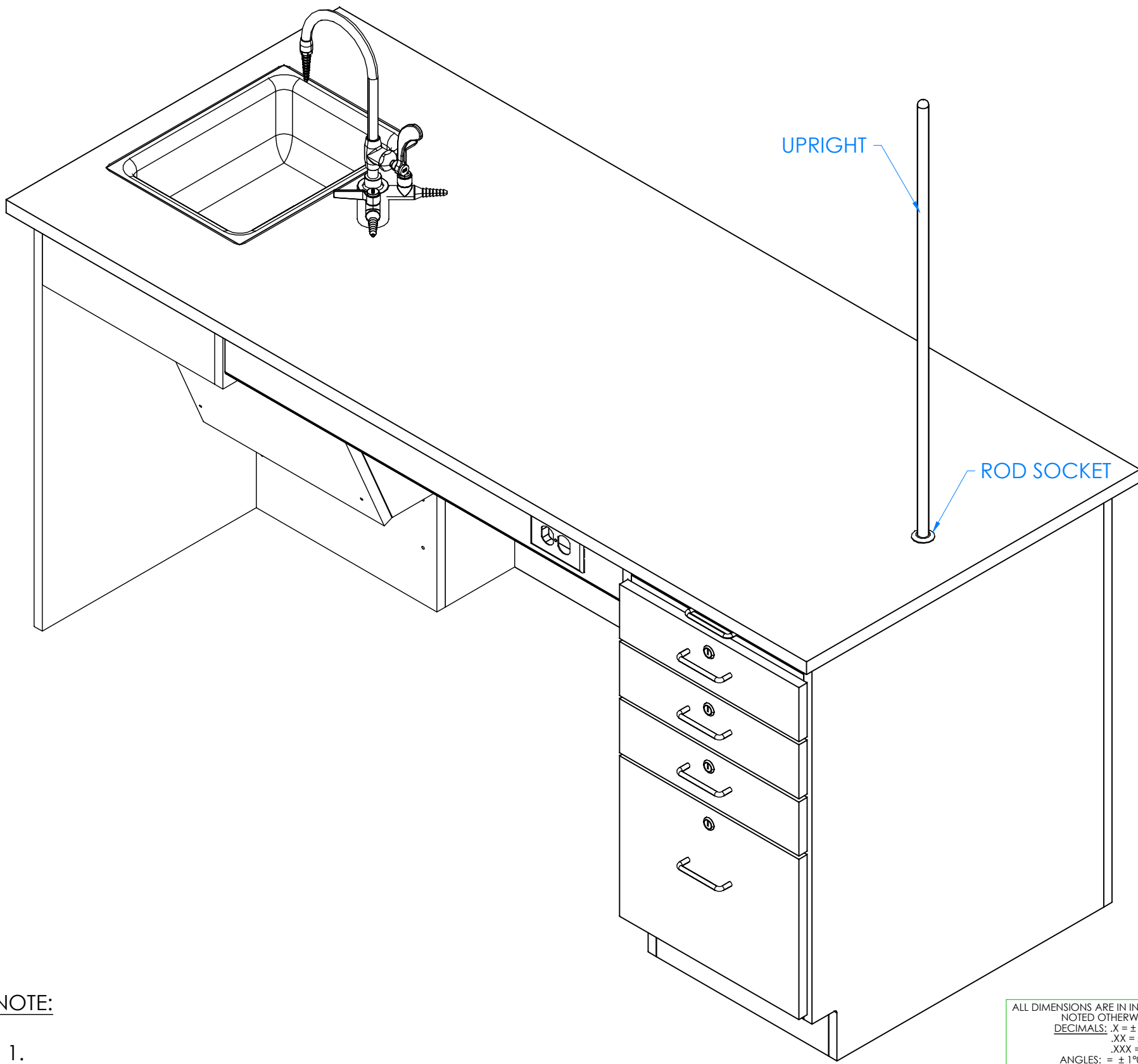
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TITLE:  
**ADA INSTRUCTOR DESK ASSEMBLY INSTRUCTIONS**

DRAWING NUMBER: <b>ADA INSTRUCTOR DESK</b>	SCALE: NTS	SHEET: 9 OF 14	REVISION: REV C
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## HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
2	UPRIGHT	100004

STEP 7:

- a. INSERT TAPERED END OF UPRIGHT INTO ROD SOCKET ON THE TOP.

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1.

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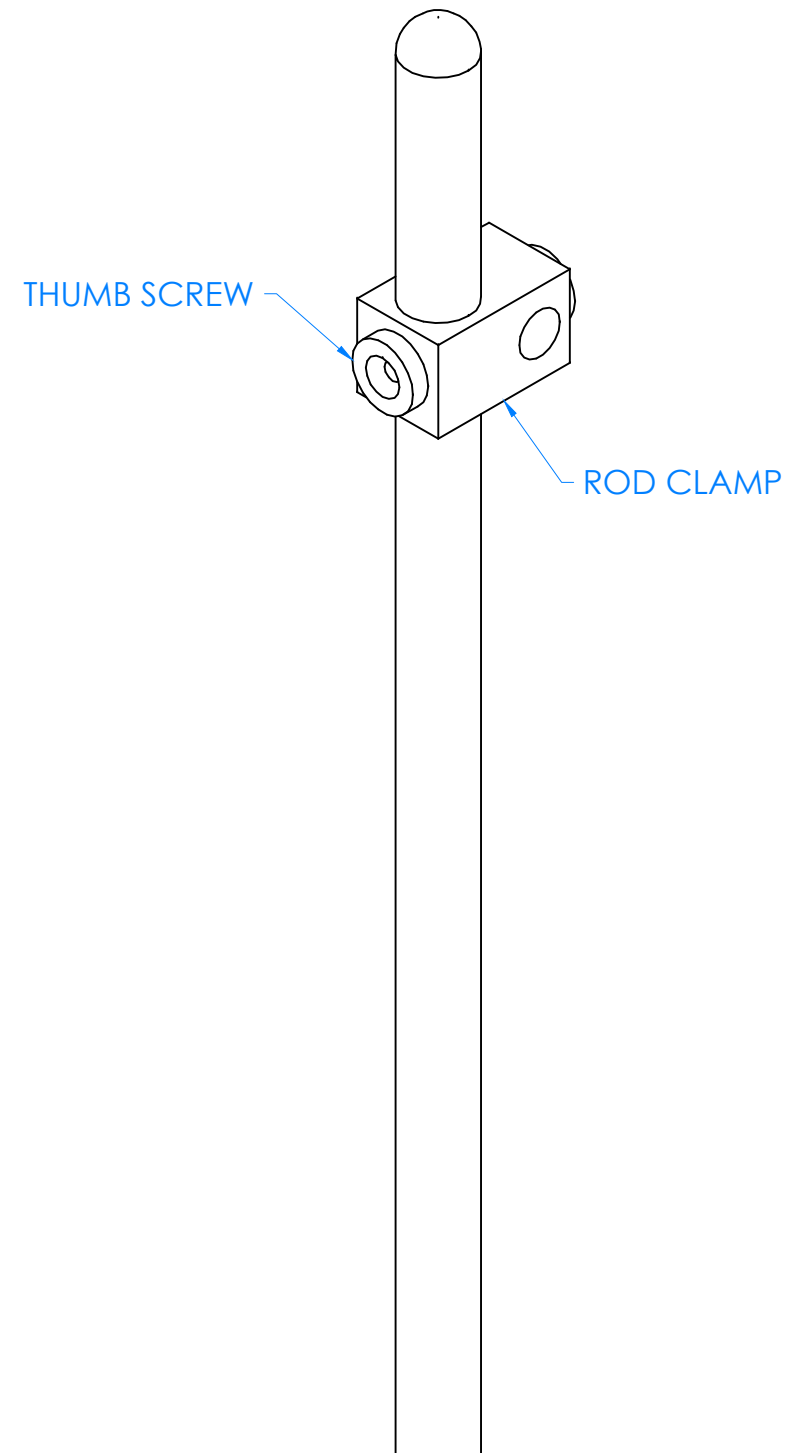
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<b>ADA INSTRUCTOR DESK</b>	NTS	10 OF 14	REV C

### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
2	CLAMP	100002



STEP 8:

- a. SLIDE ROD CLAMP OVER UPRIGHT AND TIGHTEN IN DESIRED LOCATION USING THUMB SCREW PROVIDED ON CLAMP.

**NOTE:**

1.

CLOSE UP OF UPRIGHT

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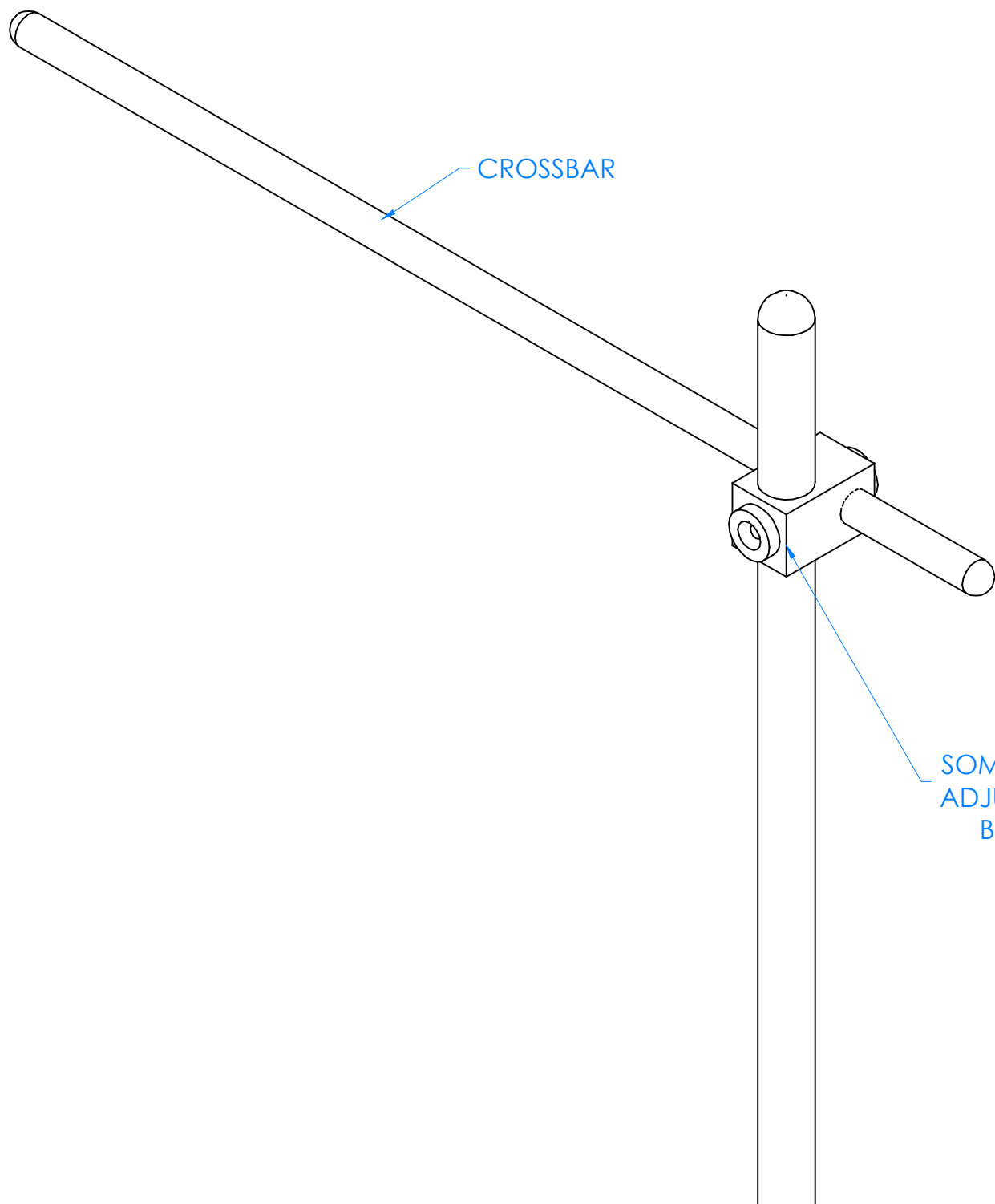
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REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
REVISION LEVEL				

HARDWARE REQUIRED FOR STEP		
QTY	DESCRIPTION	PART NUMBER
1	CROSSBAR	100005



STEP 9:


- a. SLIDE CROSSBAR THROUGH THE CLAMP.

**NOTE:**

1.

CLOSE UP OF UPRIGHT AND CROSSBAR ASSEMBLY

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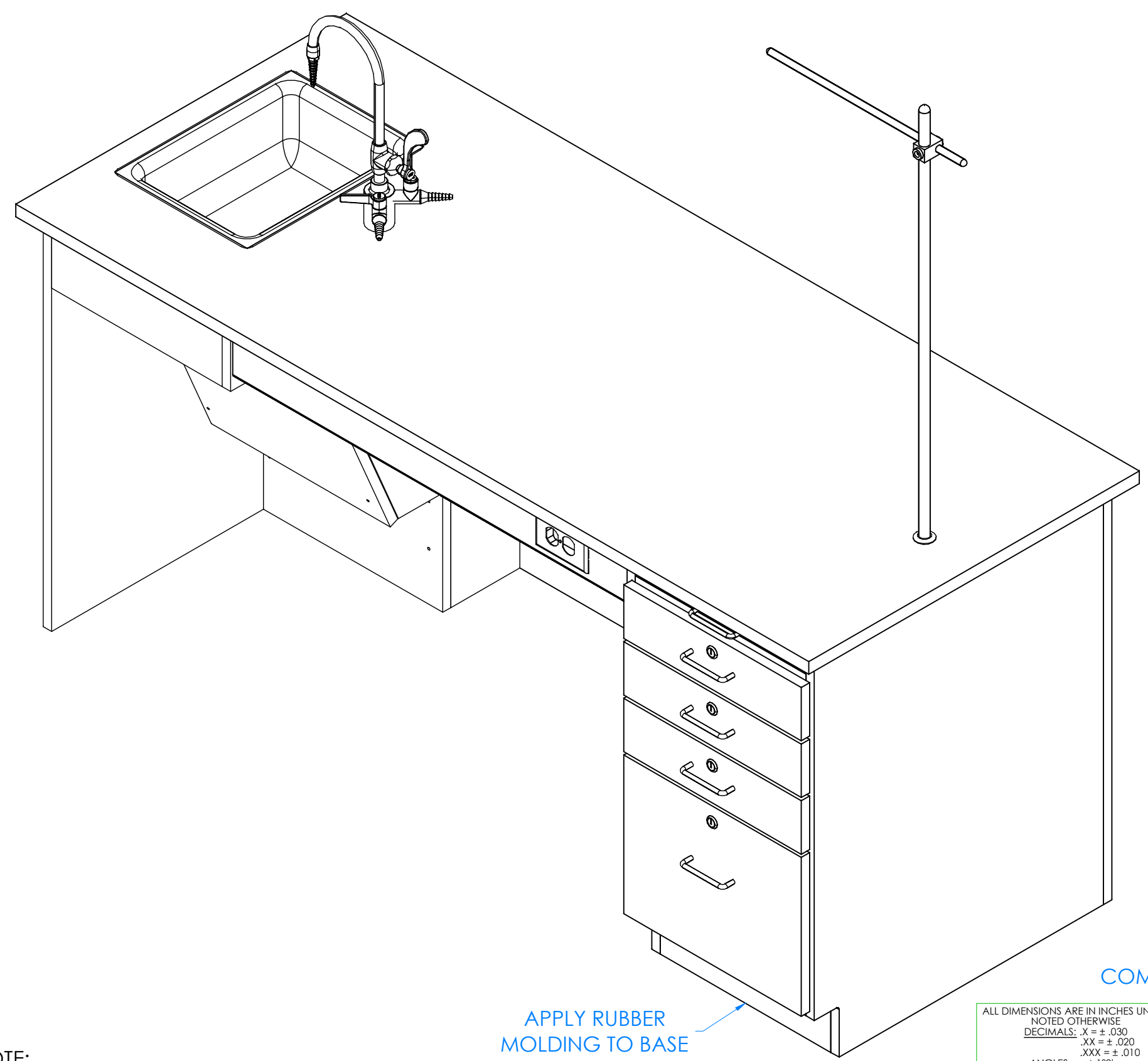
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REVISION LEVEL				



### HARDWARE REQUIRED FOR STEP

QTY	DESCRIPTION	PART NUMBER
20	RUBBER BASE MOULDING	100283
10	STAINLESS STEEL CORNERS	100057
40	SCREWS - BASE	100064

STEP 10:

- a. ATTACH RUBBER MOLDING TO BASE OF INSTRUCTOR'S DESK USING CONTACT CEMENT.
- b. SCREW STAINLESS STEEL CORNER BRACKETS ON EACH CORNER OVER BASE MOLDING USING PROVIDED HARDWARE LISTED ABOVE.


NOTE:

1.

APPLY RUBBER MOLDING TO BASE

COMPLETE UNIT SHOWN

ALL DIMENSIONS ARE IN INCHES UNLESS NOTED OTHERWISE DECIMALS: .X = ± .030 .XX = ± .020 .XXX = ± .010 ANGLES: = ± 1° CABINET SQUARENESS = ± .0625	DWN BY: EMR APR BY: APR BY:	DATE DWN: 11/14/16 DATE APR: DATE APR:
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TITLE:  
**ADA INSTRUCTOR DESK  
ASSEMBLY INSTRUCTIONS**

DRAWING NUMBER: <b>ADA INSTRUCTOR DESK</b>	SCALE: NTS	SHEET: 13 OF 14	REVISION: REV C
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REV.	DESCRIPTION	DATE	NAME	ECN NO.
C	UPDATED SILICONE PROCEDURE	8/16/23	RJM	-
A	CREATED DRAWING	11/14/16	EMR	-
REVISION LEVEL				

## **TROUBLESHOOTING YOUR GFCI ELECTRICAL RECEPTACLE:**

**PLEASE NOTE: THROUGHOUT ANY OF THE FOLLOWING STEPS (PROCEDURES); IF YOU ARE NOT SURE YOU CAN DO THIS JOB SAFELY, AND COMPETENTLY, REFER THIS WORK TO QUALIFIED PROFESSIONAL!**

**If your unit comes equipped with a GFCI (Ground Fault Circuit Interrupter) electrical receptacle, and there is no power in the receptacle please consider/check the following:**

- The extension cord (if being used) is working properly.
- The breaker hasn't been tripped, or turned off.

This type of GFCI has two testing-related buttons on it. One button is appropriately labeled "TEST", and the other button is labeled "RESET". To test the GFCI receptacle follow these steps:

- Plug in an appliance (lamp or night light) into the outlet. The light should now be on. Then press the "TEST" button on the GFCI. The GFCI "RESET" button should pop out, and the light should go out.
- If the "RESET" button pops out, but the light doesn't go out, the GFCI has been improperly wired. In this case please contact a certified professional. There may also be a problem with other wiring in the same circuit.
- If the "RESET" button doesn't pop out, the GFCI is defective, or malfunctioned, and should be replaced.
- If the GFCI is functioning properly, and the lamp goes out, press the "RESET" button to restore power to the outlet.

Conversely, if you have a GFI that has tripped (which is common) and it will not reset, you may have a wiring short in the circuit, a defective appliance on the circuit, or the GFI itself has become defective. To test a tripping GFCI follow these steps:

- Remove every appliance connected to the GFCI's circuit and reset it. If it doesn't reset there may either be a wiring fault behind a socket outlet, or your GFCI itself has become faulty.
- Make sure whatever you are plugging into to the GFCI is dry and not damaged.
- Only plug in one item at a time. If you are plugging in a defective item it will cause the GFCI to trip, and that item therefore should be replaced.

If you are still having difficulty the easiest way to troubleshoot a GFI is to obtain a GFI tester, which is available at most hardware stores. It plugs into the GFI outlet, and will supply you with a "snapshot" of your connections, indicating wiring problems and/or the condition of the GFI. Another way to troubleshoot is to simply purchase a new GFI and install it.